



**ADVENTURE SCIENTISTS®**

EXPLORE. COLLECT. PROTECT.

## **Platform Community Senior Manager Job Description (in-office or remote)**

Science-based solutions hold our greatest hope for long-term coexistence with nature. While government and industry have made meaningful strides in tackling urgent global environmental challenges, efforts have been constrained by a lack of funding access to the right data and the resources to generate public support. Adventure Scientists serves as an invaluable partner to researchers in the planning and execution of large-scale field data collection projects around the world. These partnerships have yielded groundbreaking environmental discoveries, aided accountability across supply chains, and catalyzed focused initiatives that will positively impact our planet for generations.

Adventure Scientists' network of trained volunteers, who come from the outdoor community, enables scientists to ask broader questions, creates compelling storytelling opportunities, and generates connections to impact driven funders eager to fund innovation. Through participation in our projects, thousands of volunteers gain lasting experience in the STEM fields, and agency in addressing what can feel like overwhelming environmental challenges.

We envision a world in which solutions to environmental issues are limited only by the ability to keep asking the right questions.

### **Our Commitment to Equity, Inclusion, and Justice (EIJ)**

Adventure Scientists strives to create an environment where everyone can feel included, valued, and safe engaging with our work, regardless of their race, ethnicity, sexual orientation, gender identity, ability, age, past or current military service, marital status, parental status, religion, level of formal education, socio-economic status, immigration status, or other identity.

### **How You Will Contribute to Adventure Scientists**

Adventure Scientists is looking for an experienced online community administrator to manage a digital meeting-place for our scientists and adventurers, internally referred to as "The Platform."

"The Platform" connects scientists with skilled adventurer volunteers to facilitate data collection. Adventurers will post their availability, expeditions, skills, and interests. Scientists will post their field data needs and, through "The Platform," recruit adventurers with unique skills and availability to meet those needs. With this tool, we anticipate being able to serve many more scientists and engage many more volunteers in data collection.

If you're an experienced online community administrator with a passion for science, conservation, and outdoor adventure and the desire to lead a dynamic, evolving project, we'd love to talk with you. You will report to the Head of Strategic Partnerships.

### **Specific Responsibilities**

- Design workflows across the organization to ensure efficient communications and processes related to "The Platform."
- Own the growth of "The Platform" with balance between the volunteer and scientific communities.
- Oversee processes to gather feedback and metrics and integrate learnings in partnership with the engineering team.
- Provide top notch customer service support for users of "The Platform."
- Identify storytelling and broader project opportunities from "The Platform."

### **Experience and Requirements**

- Skilled leader at customer success
- Experience building and managing online communities
- Designed systems and workflows that ensure cross departmental engagement and efficiency
- Experience collaborating with teammates and engineers to ensure delivery of desired products
- Master of technology, field-based science, and outdoor adventure
- Experience working with software developers and ability to communicate with them
- Ability to create strategy in collaboration with other teammates and implement

### **Personal Attributes and Value:**

- Direct communicator
- Entrepreneurial spirit, growth mindset, and a strong bias towards action
- Creative thinker who works cross-functionally to navigate and overcome obstacles
- Collaborative, open, and transparent with teammates
- High degree of integrity and trustworthiness
- Strong sense of personal ownership and responsibility
- High level of dedication and focus on results
- Strong desire to lead the growth of a dynamic new product for an environmentally focused nonprofit organization

### **Work Schedule and Compensation**

This is a full-time exempt position and can be remote or based at Adventure Scientists' headquarters in Bozeman, MT. This position will require travel and occasional work on weekends or at night should also be expected.

Salary for this role ranges from \$60,000 - \$70,000, dependent on experience. We offer a generous and flexible benefits package, including healthcare, retirement plan with employer

matching, personal and professional development fund opportunities, generous paid time off, paid parental leave, student loan relief, and paid powder days. Additional perks include part-time work-from-home opportunities, sabbaticals for long-tenured employees, and access to pro deals.

**To Apply**

Applications will be reviewed on a rolling basis. Visit the form on [this page](#) to apply.

We are committed to providing an equal employment opportunity for all applicants. If you need reasonable accommodations at any point in the application or interview process, please let us know.